

Policy: Implementation of Remote Learning During the 2022-2023 School Year as a Result of Emergency School Closure

Approved May 19, 2022

WHEREAS, Colorado law requires local boards, including charter school boards, to establish school calendars that maintain certain minimum annual hours of schooling; and

WHEREAS, Colorado Department of Education (“CDE”) regulations further require certain hours of “teacher-pupil contact and teacher-pupil instruction” and define this as “time when a pupil is actively engaged in the educational process of a district”; and

WHEREAS, emergencies such as weather may result in disruption to normal in-school operations, including requiring some or all students to receive some or all instruction at home or in non-school settings through various online and other means of instruction; and,

WHEREAS, for the 2022-23 school year CDE has granted flexibility for local school boards and charter school governing boards to implement remote learning in response to emergencies; and

WHEREAS, the Board of Thomas MacLaren School (“the School”) anticipates that the need may arise to implement remote learning due to emergencies;

NOW THEREFORE, let it be RESOLVED that for the 2022-23 school year, the School hereby defines “educational process” to include, without limitation:

- instruction (including physical activity) that is delivered in an in-person setting;
- passing time between two classes, and between a class and lunch;
- remote learning option as a result of emergency school closure;
- instruction that is delivered through physical or electronic delivery of educational materials to parents, guardians, or students;
- completion of offline work documented by parents or guardians;
- all assignments provided by an educator in school, electronically, or otherwise;
- asynchronous work time by students;
- students logging on to recorded assignments or online learning activities;
- student-teacher electronic communication;
- educator support provided in school, home, or alternative settings;
- student classwork, project completion or demonstrations of learning; and
- any similar educator-directed activity undertaken by a student, provided such activity is appropriately reviewed and/or monitored by a teacher.

FURTHER, let it be RESOLVED that for the 2022-23 school year, the School hereby affirms that:

- All instruction and learning activities used for the purpose of designating students as engaged in the educational process during remote learning shall be in accordance with the CDE guidance provided in Remote Learning Options (K-12) for the 2022-23 School Year as a Result of Emergency School Closure;
- The School shall adopt appropriate documentation to further define how instruction will be delivered during remote learning, including specifically identifying synchronous and asynchronous learning activities, as applicable;
- The School shall maintain all documentation necessary and appropriate to evidence student attendance during any periods of asynchronous remote learning, which must include affirmative documentation of active participation beyond being marked present in the School's student information system, for the purpose of documenting instructional days, teacher-student contact hours, compulsory attendance, and for the October 1 Student Count and funding documentation;
- Teacher-pupil instruction and contact time, including in-person and remote learning (synchronous and asynchronous) instruction, shall be equal to or more than the required scheduled semester hours of instruction in order to be eligible for part- or full-time per pupil funding.